

SPECIAL MEETING OF EXECUTIVE BOARD

A G E N D A

Date: Monday 27 February 2006 at 4.00pm

Venue: Old Library Room, Town Hall

Membership as at 21 November 2005

Portfolio

Alex Hollingsworth (Leader)
Bill Baker (Deputy Leader)
Susan Brown
Mary Clarkson
Maureen Christian
Dan Paskins
John Tanner
Ed Turner

Over-arching responsibility
Capital Projects and Procurement
Crime and Community Safety
Leisure
Culture and Communities
Social Inclusion
Environment
Strategic Planning, Housing and
Economic Development
Without Portfolio
Without Portfolio

Alan Armitage
Matthew Sellwood

Staff Contact:

Brenda Lammin

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Write to Town Hall, Blue Boar Street, Oxford OX1 4EY

The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above follow once the Budget has been agreed

3. COUNCIL TAX 2006/07

To consider a report (to follow when the Budget for 2006/07 has been agreed) of the Financial and Asset Management Business Manager and to make recommendations to Council